

Request for Approval: Critical Care Bootcamp ATL

To: [Director / Manager name]

From: [Your name, credentials]

Date: [Date]

Re: Attendance at Critical Care Bootcamp ATL, February 26–28, 2027, Atlanta, GA

I am requesting approval and funding to attend Critical Care Bootcamp ATL, a 2.5-day hands-on procedural course for cardiothoracic ICU clinicians, held February 26–28, 2027 at Hotel Colee in Buckhead, Atlanta.

What the course covers. The program combines lectures with simulation and small-group skills stations in the procedures our unit performs: central and arterial line insertion, intubation and airway management, bronchoscopy, point-of-care ultrasound (cardiac, pulmonary, and protocols), mechanical ventilation, and management of Impella, IABP, and ECMO. Didactics cover hemodynamic monitoring, inotropes and pressors, shock, sedation and analgesia, and neurologic support in the ICU. Pre-course modules on POCUS, mechanical support devices, and invasive procedures are completed before arrival, so classroom time goes to hands-on practice.

Why it matters to our unit. Procedural competence in the CTICU is built through supervised repetition, and simulation training lets clinicians rehearse high-risk procedures and device management without patient risk. The skills taught here map directly to the daily work of our CTICU APPs, and the training reduces the time senior staff spend supervising early procedures.

Continuing education. The course provides 24.5 *AMA PRA Category 1 Credits* through a Jointly Accredited Provider, which satisfies the bulk of an annual CME requirement in one activity.

Faculty. The course is directed by Aaron R. Morton, DMSc, MMSc, PA-C, ATC, FAPACVS, Lead PA at the Emory Center for Critical Care and Adjunct Assistant Professor at Emory University School of Medicine, with faculty drawn from practicing CTICU clinicians. It is a product of Cardiac Advanced Resuscitation Education (CARE).

Cost.

Item	Amount
Registration (includes materials, pre-course modules, breakfast and lunch)	\$1,800
Lodging, 3 nights at the course hotel (estimate)	\$ _____
Travel (estimate)	\$ _____
Meals not provided (estimate)	\$ _____
Total requested	\$ _____

Group pricing of \$1,500 per seat is available if four or more clinicians from our institution attend, and the course will invoice the department directly.

What I will bring back. I will share the course materials with the team and am available to lead a skills review session on [topic] after the course.

Thank you for considering this request.

[Name, credentials]

[Unit / department]